



Payment Contract

Please check one: YWCA Ulster County _____ Meagher _____

As the parent(s)/guardian(s) of _____, I hereby agree to enroll him/her in the YWCA Magic Circle School on the following days and hours:

DAYS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
ARRIVAL & DEPART					

Daycare &/ or school tuition is a payment that is required regardless of holidays or your child's attendance in the program.

Weekly Private Pay Tuition: _____ Weekly DSS Parent fee: _____

Registration Fees:

A non-refundable \$50.00 registration fee is due at the time of registration.

Payment:

The weekly child care bill payment is due on Friday of each week unless other arrangements have been made in writing with this office.

ABSENCES FOR SCHEDULED DAYS: Days can be made up if missed if there is space in your child's classroom. Absences need to be made up within 30 days of the absence.

SUBSIDIES: Per our Ulster County contract with DSS, if payments are not paid for two consecutive weeks DSS must be notified and the child (ren) cannot be re-admitted to the center until either the account is brought current or a written payment agreement is in place. If the YWCA has not received notification of approval of the child care subsidy from DSS by the first day of care at the YWCA if for some reason the subsidy is ended due to failure to re-certify or to submit work verifications in a timely manner, or if the child (ren) attends the center beyond the times authorized by DSS, the parent/guardian will be responsible for payment at the current published DSS rate.

****REMINDER: YOU ARE RESPONSIBLE FOR PAYMENT IF YOUR CHILD ATTENDS DAYCARE WHILE YOU ARE NOT WORKING.**

Rates/Hours:

The YWCA reserves the right to change the rates and/or minimum number of hours. The YWCA will give written notice of the change(s) at least 2 weeks prior to the effective date of the change(s).

Contracted Hours:

The number of contracted hours may be changed at any time by filling out a new contract prior to the effective date of the change. Any oral requests or statements made by either party will not be considered binding.

If your child (ren) is (are) not picked up by the contracted time, you will be billed for the extra time at the current published hourly rate. At 6:00 PM the rate changes to \$25.00 per half hour until the child is picked up.

I have read and agree with the policies of the YWCA Magic Circle School.

Parent/Guardian Signature _____ Date: _____

**YWCA IS ON
A MISSION**

eliminating racism
empowering women
ywca

YWCA.ORG

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